



College of Education and Behavioral Science – Procedure Manual

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Section: Preface

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This handbook represents an organized effort to assemble in one place the basic information needed for the operation of the College of Education and Behavioral Science. The College functions as an integral part of the university. In this regard, the policies and procedures governing the operations of the College are both those which govern its operation within the university and those which speak specifically to it. In an effort to avoid redundancy and duplication of policies located elsewhere within the university community, this manual includes only those policies and procedures that are specifically related to the operation of the College.

With this manual, the reader can locate information needed to determine College policies and procedures. For policies not listed, reference should be made to the following:

Arkansas State University Operating Policies and Procedures Manual
Arkansas State University Faculty Handbook
Teacher Education Handbook
Teacher Intern Handbook
Arkansas State University Student Handbook.

In addition, specific operating guidelines may be obtained by referring to documents located in the various College departments and in program areas such as The Eugene Smith Center for Excellence in Education, Childhood Services, and the interdisciplinary Council on Professional Education (COPE).